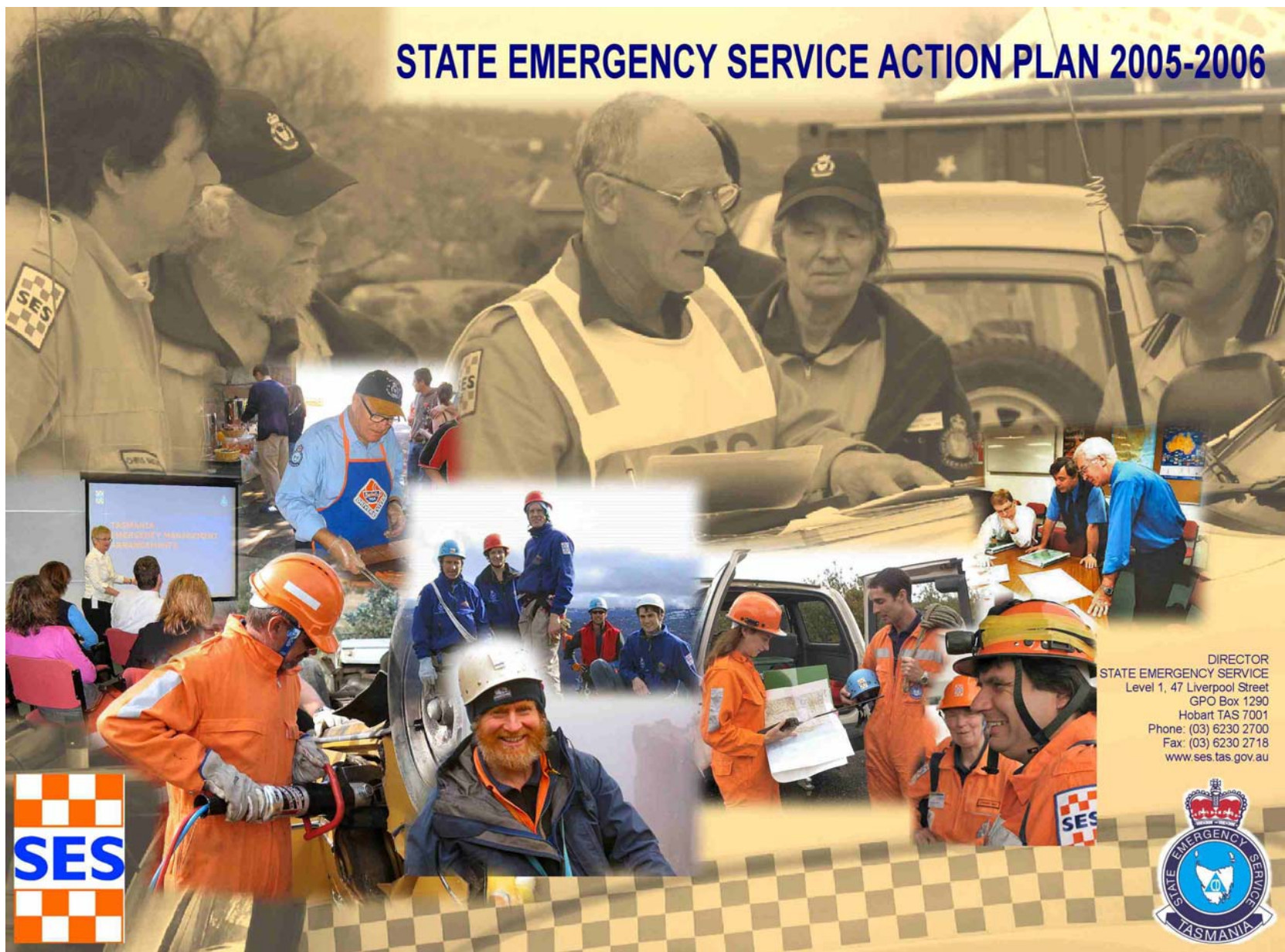


STATE EMERGENCY SERVICE ACTION PLAN 2005-2006



DIRECTOR
STATE EMERGENCY SERVICE
Level 1, 47 Liverpool Street
GPO Box 1290
Hobart TAS 7001
Phone: (03) 6230 2700
Fax: (03) 6230 2718
www.ses.tas.gov.au



Director's Statement

The State Emergency Service (SES) is the principal planner and Government adviser on broader emergency management issues and provides executive and administrative support to peak emergency management committees. In conjunction with local, State and Commonwealth Government authorities the SES helps shape the future of emergency management arrangements at all levels.

The SES, in conjunction with its local government partners, provides a volunteer response capability for severe storms and floods, road crash rescue, search and rescue/recovery and a range of other general rescue and community support roles. The SES maintains the highest level of readiness and responsiveness through nationally recognised training and assessment and high levels of equipment and resource support to its volunteer units in partnership with local government.

Our Action Plan, driven by our Strategic Directions and the Department of Police and Public Safety Business Plan, is aimed at achieving our *vision of a safer Tasmanian community*. While we already consider Tasmania the safest place to live in Australia, a concerted effort is required to continue to maintain and enhance public safety. This requires a team effort, not just between staff and volunteers, but also with our many partners in emergency management.

Through the achievement of Tasmania *Together* goals, the community, our most important partner, will not only be safer, but empowered to better understand community risks and to participate in dealing with them. This can best be achieved if we reassure communities that the SES is willing and able to help. We must understand our communities so we can maintain high levels of readiness and responsiveness applicable to their needs.

The SES should continue to be output focused and accountable for its actions by openly enhancing public safety through exemplary emergency management practices. By working together we will be successful in enhancing community safety.

Andrew Lea

Director, State Emergency Service

VISION

A Safer Tasmanian Community

MISSION

To enhance public safety through exemplary emergency management practices

STRATEGIC DIRECTIONS

Enhanced Community Safety
Reassurance
Readiness
Responsiveness
Accountability

VALUES

Support and value the volunteer commitment to community service.

Honesty and a commitment to the highest levels of professional integrity and excellence.

Fostering a team spirit in all our activities.

Empowerment, leadership and pro-activity in emergency management.

Community participation through access, consultation and cooperation.

Commitment to the State Emergency Service Principles and Code of Conduct.

STRATEGIC DIRECTIONS

ENHANCED COMMUNITY SAFETY

We will continue to **increase community safety** by:

- refining our risk management processes;
- promoting the uptake of Commonwealth funding for disaster mitigation activities;
- utilising evolving technology;
- identifying opportunities to enhance community self-reliance;
- working closely with local communities to develop a whole-of-community problem solving approach; and
- contributing positively to Tasmania *Together* and Local Government Partnership agreements.

REASSURANCE	READINESS	RESPONSIVENESS	ACCOUNTABILITY
<p>We will provide reassurance to the community by developing strategies that will:</p> <ul style="list-style-type: none"> • inform the community of initiatives the Service is adopting; • connect us more closely to the community through the building of strong partnerships; • ensure a visible Service presence; and • inform and educate the public about emergency management issues and achievements. 	<p>We will ensure a heightened level of readiness by:</p> <ul style="list-style-type: none"> • ensuring optimal training of our volunteers; • enhancing our support of volunteers and volunteer units; • enhancing our skill base in order to combat emerging risk; • continuing to develop our partnerships with local, State and Commonwealth Governments and industry; • enhancing our emergency planning capability in conjunction with our partners; and • improving staff development opportunities. 	<p>We will be responsive to the needs of the community by:</p> <ul style="list-style-type: none"> • listening to concerns and developing strategies to resolve issues raised; • working closely with local government, community organisations and other government agencies to develop innovative emergency management strategies; • adapting to the dynamics of state security issues; • adopting a pro-active approach to risk mitigation in conjunction with our stakeholders; and • facilitating the provision of emergency community recovery support. 	<p>We will be accountable by:</p> <ul style="list-style-type: none"> • strengthening accreditation at all levels of training and personal development; • improving access to higher education in emergency management for staff and volunteers; • developing an organisational culture that encompasses personal accountability for performance; • enhancing community understanding of our roles and functions; and • enhancing recognition of our volunteers commitment and professionalism.

CORPORATE PRIORITIES

Corporate Priority

EMERGENCY RISK MANAGEMENT

EMERGENCY PREPAREDNESS

MANAGEMENT OF EMERGENCY RESPONSE

PARTNERSHIP AND EMERGENCY RECOVERY SUPPORT

Corporate Action

The SES will promote and manage emergency risk management programs for safer Tasmanian communities

The SES will enhance emergency preparedness through effective emergency legislation, emergency planning, community education, the delivery of professional volunteer training programs and the provision of effective resource and personnel support to SES personnel.

The SES will provide effective responses to relevant emergencies.

The SES will ensure that emergency management partnerships and relations with relevant local and State and Commonwealth Government agencies are sustained or enhanced and that effective emergency recovery support is provided. The SES will also support relevant agencies in the management of community recovery following significant emergencies and disasters.

SES ACTION PLAN 2005/2006

Corporate Priorities

EMERGENCY RISK MANAGEMENT

The SES will promote and manage emergency risk management programs for safer Tasmanian communities

We will:	Responsibility:	Completion:	Key Indicators:
Facilitate and promote emergency risk management (ERM) programs aimed at understanding and mitigating community risks within Tasmania	Manager Disaster Relief and Mitigation Regional Managers	Ongoing	100% expenditure of available State mitigation funds towards Tasmanian ERM projects Percentage uptake of available Commonwealth funds under the Disaster Mitigation Australia Package cost share mitigation programs (<i>Target is 100% but will depend on available State funds</i>) Number of risk treatment strategies commenced Number of risk treatment strategies completed
Facilitate and/or coordinate the delivery of emergency risk management (ERM) training and awareness	Learning and Development Officer	Ongoing	Number of Tasmanians to have participated in ERM programs Number of Tasmanians who gained competence in ERM programs All councils and newly elected councillors to be provided with the 'Forging Links' emergency management induction package, which includes ERM
Monitor Tasmanian risk studies, significant community risks and risk treatment strategies	Manager Planning Manager Disaster Relief and Mitigation	30 Jun 06	Baseline data for risk treatment strategies established in a Risk Register Risk Register to be kept current with all TERMP risks and emerging risks requiring treatment action
Promote the incorporation of risk treatment strategies in municipal emergency management plans	Manager Planning	Ongoing	100% of reviewed municipal plans to contain ERM and risk treatment strategies

EMERGENCY PREPAREDNESS

The SES will enhance emergency preparedness through effective emergency legislation, emergency planning, community education, the delivery of professional volunteer training programs and the provision of effective resource and personnel support to SES personnel.

We will:	Responsibility:	Completion:	Key Indicators:
Review and update legislation covered by the <i>Emergency Services Act 1976</i>	Director	31 Dec 05	Acceptance of a new Emergency Management Bill
Ensure all stakeholders are familiar with Tasmania's emergency management legislation	Learning and Development Officer	Ongoing	All councils and newly elected councillors to be provided with the 'Forging Links' emergency management induction package, which includes emergency management legislation Number of courses, workshops, presentations or guides delivered to emergency management stakeholders to raise awareness of emergency management legislation (<i>Target – 15</i>)
Support local and state government agency emergency management planning and maintain specified Regional and State-level emergency management plans	Manager Planning (3x RDPG)	Ongoing	100% compliance requirement for the reviewing of municipal emergency management plans at least once every two years to be effectively monitored and controlled through appropriate authorities
	(State Disaster Committee)	1 Nov 05	The three regional emergency management plans to be in date (reviewed and reissued within the last two years)
	(NPWV Committee)	30 Dec 05	Interim Tasmanian Emergency Management Plan to be reviewed and reissued
	(PPEM Committee)	30 Jun 06	Special Plan for Visits of Nuclear Powered Warships to Hobart to be reviewed and reissued
			Ongoing

We will:	Responsibility:	Completion:	Key Indicators:
Participate in emergency management exercises and workshops to test emergency management arrangements at all levels	All managers	Ongoing	Number of emergency management exercises or simulations involving SES functions that have SES staff and/or volunteers engaged (<i>Target – 12</i>)
Provide emergency management education and community awareness programs	Learning and Development Officer Regional staff	Ongoing	Number of public displays or demonstrations per region Number of presentations to public groups (<i>Target – 30</i>) Enhanced resources and information available on the SES web site and number of hits on the web site Number of Tasmanians enrolled by SES who attend EMAI courses (<i>Target – 70</i>) Number of Tasmanians who attended and passed emergency management related courses conducted and facilitated by SES (including EMAI extension courses) (<i>Target – 120</i>) All councils and newly elected councillors to be provided with the 'Forging Links' emergency management induction package
Facilitate the recognition of projects that enhance the concept of safer communities	Learning and Development Officer	Ongoing	Annual Safer Community Awards promoted and administered Number of applications received (<i>Target - 6</i>)
Maintain a staff development program	Manager Learning and Development	Ongoing	Number of staff who participate in development programs/courses Training staff attend three professional development workshops annually Personal development is aligned to staff personal development plans emanating from individual performance appraisals
Raise awareness of Tasmania's civil defence arrangements	Learning and Development Officer	30 June 2006	Civil defence arrangements to be included on the SES web site and promoted with stakeholders

We will:	Responsibility:	Completion:	Key Indicators:
Raise community awareness of driver safety	Learning and Development Officer	Ongoing	Number of Driver Reviver activities supported by SES volunteers SES representation in Road Safety Task Force activities
Enhance our ability to keep the community informed, in near real time, about flood and severe storm events	Manager Operations	30 June 2006	Enhanced capability to provide timely and accurate operational information on the SES web site in significant emergency events All significant events result in operational information being posted to the SES website in a timely and accurate manner
In conjunction with partners, implement recruitment and retention strategies to maintain capability	Manager Operations	Ongoing	Recruitment and retention strategies developed and implemented Improved retention levels Increase in number of active volunteers Number of volunteer units significantly impacted operationally by insufficient numbers of active volunteers
Continue to provide a high level of training for all members	Manager Learning and Development Regional staff but in particular Regional Training Officers	Ongoing	Staff training hours in support of volunteers Volunteer training hours undertaken Annual internal audit and report against the AQTF standards Maintenance of SES Registered Training Organisation status Number of training programs delivered by SES Number of qualifications, statements of attainment and internal certificates issued. <i>(Targets are contained in the annual Training Activities Plan)</i>
Provide a high level of resource support to our volunteers in conjunction with local government	Manager Operations Regional staff	Ongoing	SES units report sufficient resources to maintain current capability All councils to be contributing to SES unit resource support
Enhance our communication with members	All managers	Ongoing	Number of visits to units by senior State Headquarters staff Number of visits to units by Regional staff Volunteer representation on all key internal groups/committees

MANAGEMENT OF EMERGENCY RESPONSE

The SES will provide effective responses to relevant emergencies.

We will:	Responsibility:	Completion:	Key Indicators:
Provide leadership and a competent and effective response capability for flood and storm events in accordance with emergency management plans	Manager Operations Regional Staff	Ongoing	Number of callouts Number of personnel called out Number of contact hours
Provide a competent and effective road crash rescue capability	Manager Operations Regional Staff	Ongoing	Number of callouts Number of personnel called out Number of contact hours Average response time
Provide a competent emergency response and support capability for: <ul style="list-style-type: none"> • Search and rescue • General rescue • Miscellaneous operational or resource support to other statutory services 	Manager Operations Regional Staff	Ongoing	Number of callouts Number of personnel called out Number of contact hours
Assist with activation and support for emergency community recovery management	Manager Operations Regional Staff	Ongoing	Number of times SES initiated community recovery services Number of regional and State Community Recovery Committee meetings supported by SES executive

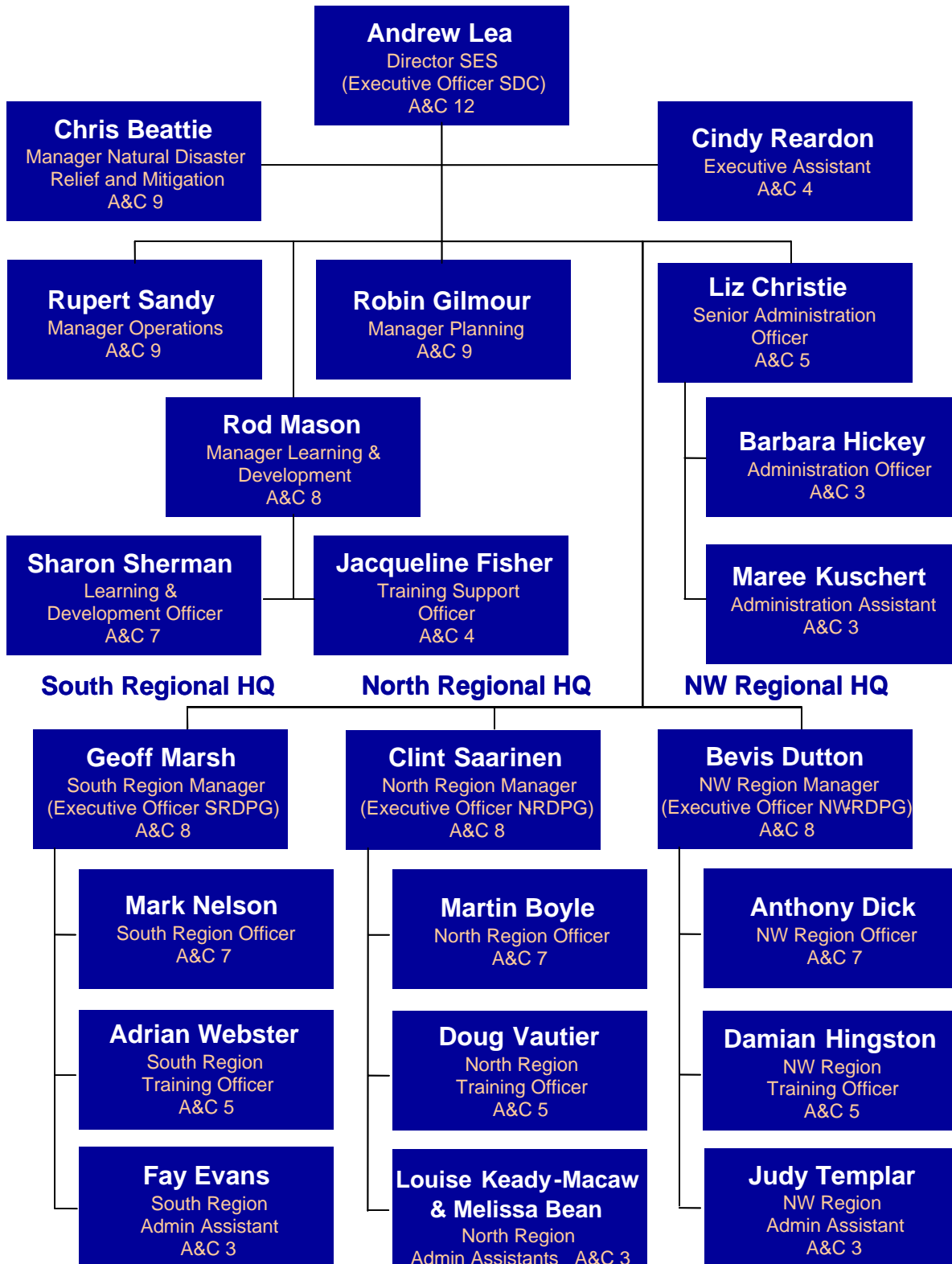
PARTNERSHIP AND EMERGENCY RECOVERY SUPPORT

The SES will ensure that emergency management partnerships and relations with relevant local and State and Commonwealth Government agencies are sustained or enhanced and that effective emergency recovery support is provided. The SES will also support relevant agencies in the management of community recovery following significant emergencies and disasters.

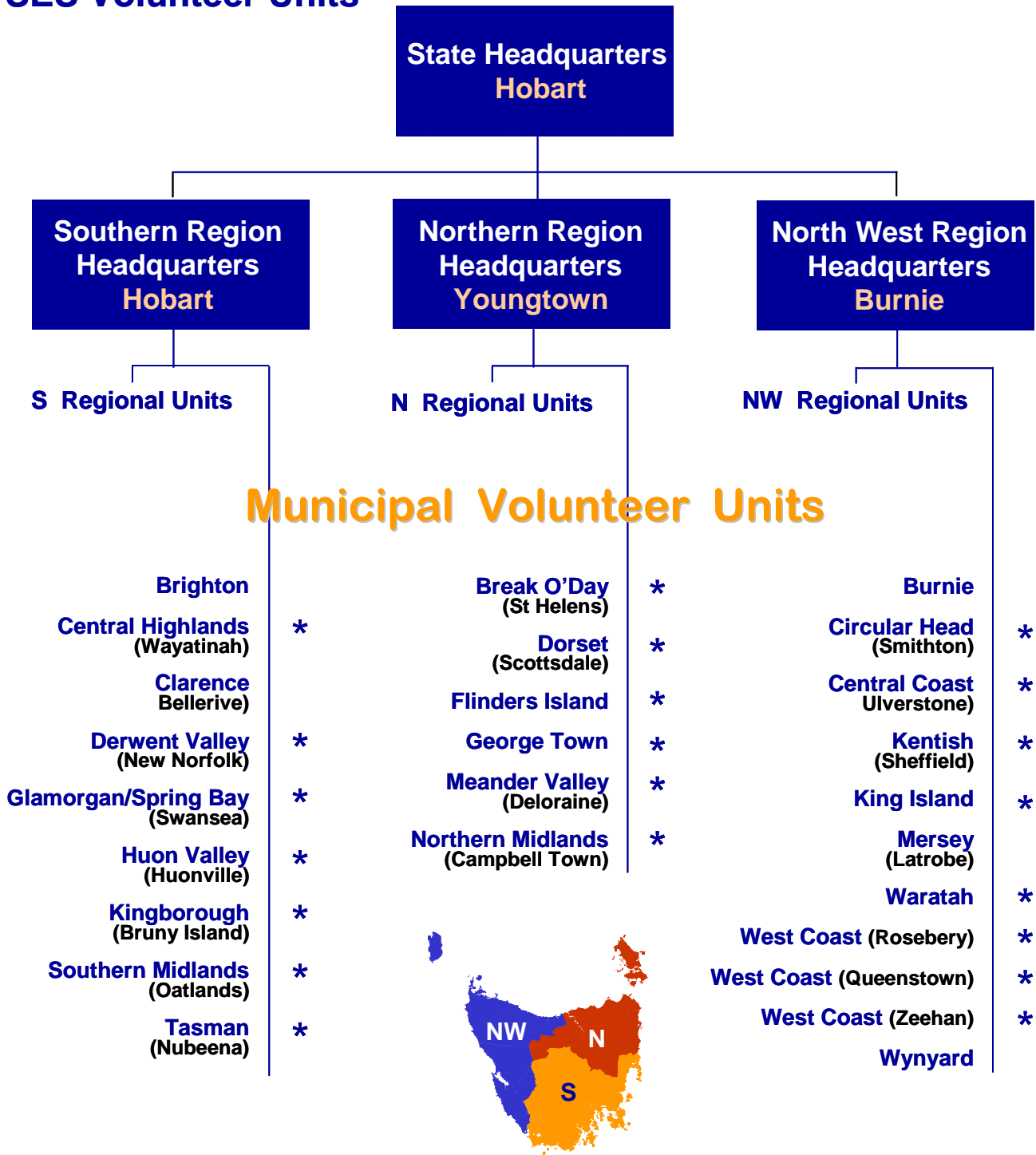
We will:	Responsibility:	Completion:	Key Indicators:
Provide executive and administrative support for the business of the State Disaster Committee, including the: <ul style="list-style-type: none"> • coordination of the COAG reforms for natural disaster relief, mitigation and recovery arrangements • coordination of actions arising from the Australian Emergency Management Committee 	Director Manager Disaster Relief and Mitigation	Ongoing	Effective and timely carriage of State Disaster Committee action items Number of meetings of the State Disaster Committee Number of meetings of the Natural Disaster Relief and Mitigation Reform Inter-Departmental Working Group Effective coordination of actions arising from Australian Emergency Management Committee considerations Progress against the COAG Reform Strategic Management Plan
Provide executive and administrative support to the three Region Disaster Planning Groups	Regional Managers	Ongoing	Meets expectations of the Region Disaster Planning Group Number of meetings of each of the Region Disaster Planning Groups
Represent Tasmania on national emergency management committees or working groups	Director All appropriate staff	Ongoing	Number of national committees or working groups represented by SES staff Number of national committee or working group meetings attended Number of State position papers prepared

We will:	Responsibility:	Completion:	Key Indicators:
Continue to strengthen our partnerships with local government in respect to emergency management	Director Regional Managers	30 June 2006	Number of councils providing funding and other resource support to SES units Total amount of funding or resource support to SES units from local government Number of councils that have signed PA or MoU with the Service
Assist with activation and support for emergency community recovery management	Manager Operations Regional staff	Ongoing	Number of times SES initiate community recovery services Number of recovery activities supported by SES

SES Staffing as at 28 September 2005



SES Volunteer Units



Regional Units: Wilderness search and rescue, Headquarters and Communications Support, General rescue, storm, flood and emergency support, Community support

Municipal Units: Road Crash Rescue (as indicated by *), General rescue and emergency support, Search and Rescue, Storm and flood response, Community support